

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

September 11, 2017

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Harry Carter and Doug Howlett present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by George Patten; to approve the minutes of the last meeting held on August 7, 2017, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
2494	A11-2	Frank E. Biddle III	256.50
2495	A12-1	Asbury Park Press	259.40
2496	A12-3	Brice's Auto Supply, Inc.	58.40
2497	A12-3	Continental Fire & Safety	225.00
2498	A12-3	Edwards Tire Company, Inc.	1,421.84
2499	A12-3	Electronic Measurement Laboratories, Inc.	165.00
2500	A12-3	G & L Lawn Service, Inc.	1,026.00
2501	A12-3	Wireless Communications & Electronics	120.00
2502	A12-4	Family Practice of CentraState	755.00
2503	A12-4	NetLink	199.00
2504	A12-6	Pedroni Fuel Co.	796.93
2505	A12-7	Conduent Business Services, LLC	2,703.00
2506	A12-7	Chris Vitale	1,410.00
2507	A12-8	JCP&L	1,205.83
2508	A12-8	N. J. American Water	335.87
2509	A12-8	N. J. Natural Gas	221.27
2510	A12-8	Verizon	402.17
2511	A12-8	Verizon Communications	65.79
2512	A12-8	Verizon Wireless	580.83
2513	A12-9	N. J. American Water	6,900.30
2514	A12-9	N. J. American Water	8,044.74
2515	A12-10	Jersey Coast Fire Equipment, Inc.	61.00

2516	A12-10	Freehold Cartage, Inc.	118.90
2517	A12-10	Sakoutis Brothers Disposal	75.00
2518	A12-13	The Bravest Decals	434.22
2519	A12-13	SAFE-T	1,384.00
2520	A12-13	Firefighter 1	2,250.00
Electronic	A9-1	Payroll by Paychex (for August 2017)	2,490.02
Electronic	A9-1	Tax Pay by Paychex (for August 2017)	516.18
Electronic	A9-1	Paychex Fees (deducted 09-11-17)	137.91
Electronic	A9-1	August 2017 N. J. Pension Payment	169.48
Total			\$34,789.58

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Thomas Ward	absent
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received an Air System Inspection Report, from Continental Fire & Safety, for the service of our breathing air compressor at the Route 524 Fire Station. We received an Affidavit of Publication, from the Asbury Park Press, for the publication of our Annual Audit for the Year Ended December 31, 2016. We received two checks, from VALIC, which are returned LOSAP funds for two Firefighters that left the Fire Company before becoming vested in the system. The checks, in the amount of \$3,060.52 and \$3,152.61, were received and deposited on August 22, 2017.

We received the minutes of the June 3, 2017 New Jersey State Association of Fire Districts meeting. The next meeting will be on September 15, 2017 at the Convention Center in Wildwood. We received an update, from Brindlee Mountain Fire Apparatus, on the sale of 19-2-74.

Legal

Due to the absence of Mr. Youssouf, there was no legal report.

Chief's Report

Chief Michael Banasz gave his incident report for the month of August 2017. Chief Banasz said that they are working on the Chiefs Budget for next year. They will turn it in at the October meeting.

Committees

Harry read the minutes of the Executive Board meeting, which was held on August 24, 2017.

A report was given on the trucks as follows.

- 1) We are still working on the punch list on 19-2-85.
- 2) The Route 33 Fire Station air Compressor has been working ok.
- 3) The blower motor was replaced in 19-2-88.
- 4) Need permission to schedule the Annual Pump Testing with Fire One.
- 5) The front tires were replaced on 19-2-90 by Edwards Tire Company.
- 6) Defender is still waiting on parts for the under belly valves on 19-2-96.

After some discussion, a resolution was offered by George Patten and seconded by Doug Howlett, to have Fire One complete our Annual Pump Testing. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Thomas Ward	absent
Doug Howlett	yes

Old Business

None.

New Business

None.

With no further business to come before the Board, the meeting was adjourned at 8:34 PM.